



Section/division: Licensing Section

Telephone number: 011-545-1000

Physical address:

Postal address:

Licensing Section

011-545-1000

Ikhaya Lokundiza, 16 Treur Close, Waterfall Park, Bekker Street, Midrand, Gauteng

Private Bag X73, Halfway House 1685

Fax Number:

011-545-1459

Form Number: CA 61-16.04

Website: www.caa.co.za

DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE

Bank: Standard Bank of SA Ltd Branch: Brooklyn, Pretoria Branch Code: 011245 Account Number: 013007971

COMPULSORY CLIENT PAYMENT CODE (to be completed on deposit slip)

Service/transaction Over the counter payments EFT, Internet, Wire, Electronic payments

Upgrade Grade 1
instructor

ASSESSMENT FOR GRADE I FLIGHT INSTRUCTOR UPGRADE

CANDIDATE

Name in block letters

RSA ID/Passport

Licence no.

Telephone number

Cell phone number

Email address

SIGNATURE OF CANDIDATE

NAME IN BLOCK LETTERS

DATE

TUTOR

Name in block letters

RSA ID/Passport

Licence number.

TEST DETAILS

Place

Date of assessment

Subject presented

Duration hours

Presentation

Oral examination

Presentation Outcome

Competent

Oral examination

Competent

Not Yet Competent

Outcome

Not yet Competent

Remarks

EXAMINER

MAIN EXAMINER

YES

NO

Name in block letters

RSA ID/Passport

Licence number

Telephone number

Cell phone number

Email address

SIGNATURE OF EXAMINER

NAME IN BLOCK LETTERS

DATE

General guide lines

The upgrade ground assessment shall be conducted according to the SA CAR PART 61 and CATS-FCL 61

Each Examiner and Authorised Officer has to prepare himself thoroughly.

The Examiners and the Authorised Officers must meet at least 30 minutes before the time in order to co-ordinate the assessment.

One examiner shall be appointed as the chairman of the panel.

The Candidate shall welcome the Examiners and present himself in a professional manner.

It is required that the publications and documentation as listed below are displayed and ready for use in the room allocated to the assessment:

- CAR (current)
- CATS (current)
- AIP (current)
- AIC (current)
- AIP supplements (current)
- En-route charts (Aerad or Jeppesen)
- The logbook and licence of the candidate
- The letter of recommendation
- The training file pertaining to the upgrade training

Format of the assessment

The duration of the presentation on the research subject matter shall be at least 45 minutes.

Except for the purpose of asking appropriate and reasonable questions, the Examiners should avoid to interfere with and interrupt the presentation.

The presentation must be considered as a lecture to students and therefore should included active involvement of the audience.

The use of aids shall include transparencies or computer presentation software and a white board.

The Examiners should structure the Oral examination in such a way that all aspects are dealt with in a logical sequence.

All Oral examination subjects listed in the evaluation sheet are compulsory items.

For the purpose of answering a question, the candidate may use any of the publications as listed above.

Failure to achieve the required standard in any aspect will mean that the applicant is not yet competent and has failed this assessment.

Documentation & Publication checklist	Acceptable	Rejected	Remarks
Letter of recommendation			
Candidate's logbook			
Training file			
Current CAR & CATS			
Current AIP			
Current AIC			

Section 2: Oral examination

Aspects (all mandatory)	Not Yet Competent				Competent			
	1	2	3	4	5	6	7	8
Knowledge of the CAR, CATS, AIP, AIC and Supplements								
Question:								
Question:								
Question:								
Question:								
Technical knowledge of the aircraft used for the practical test								
Question:								
Question:								
Question:								
Flight planning and performance								
Question:								
Question:								
Question:								
All weather operations and procedures								
Question:								
Question:								
Question:								
Understanding of SID, STARS, APP and EN-ROUTE charts								
Question:								
Question:								
Question:								
Question:								
Meteorology and interpretation of weather reports								
Question:								
Question:								
Question:								
Question:								
Principles of flight								
Question:								
Question:								
Question:								
Question:								
Result of the oral assessment	Score	Not yet competent			Competent			
	%							

SIGNATURE OF CANDIDATE	NAME IN BLOCK LETTERS	DATE