



Section/division: Licensing Section  
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 Website: [www.caa.co.za](http://www.caa.co.za)

<b>DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE</b>											
Bank: Standard Bank of SA Ltd			Branch: Brooklyn, Pretoria			Branch Code: 011245			Account Number: 013007971		
<b>COMPULSORY CLIENT PAYMENT CODE (to be completed on deposit slip)</b>											
Service/transaction Over the counter payments						EFT, Internet, Wire, Electronic payments					
Upgrade Grade 1 instructor											

## ASSESSMENT FOR GRADE I FLIGHT INSTRUCTOR UPGRADE

<b>CANDIDATE</b>											
Name in block letters											
RSA ID/Passport						Licence no.					
Telephone number						Cell phone number					
Email address											
<b>SIGNATURE OF CANDIDATE</b>				<b>NAME IN BLOCK LETTERS</b>				<b>DATE</b>			
<b>TUTOR</b>											
Name in block letters											
RSA ID/Passport						Licence number.					
<b>TEST DETAILS</b>											
Place						Date of assessment					
Subject presented											
Duration hours				Presentation				Oral examination			
Presentation Outcome				Competent		Oral examination Outcome		Competent			
				Not Yet Competent				Not yet Competent			
Remarks											
<b>EXAMINER</b>						<b>MAIN EXAMINER</b>			<b>YES</b>		<b>NO</b>
Name in block letters											
RSA ID/Passport						Licence number					
Telephone number						Cell phone number					
Email address											
<b>SIGNATURE OF EXAMINER</b>				<b>NAME IN BLOCK LETTERS</b>				<b>DATE</b>			

### **General guide lines**

The upgrade ground assessment shall be conducted according to the SA CAR PART 61 and CATS-FCL 61  
Each Examiner and Authorised Officer has to prepare himself thoroughly.

The Examiners and the Authorised Officers must meet at least 30 minutes before the time in order to co-ordinate the assessment.

One examiner shall be appointed as the chairman of the panel.

The Candidate shall welcome the Examiners and present himself in a professional manner.

It is required that the publications and documentation as listed below are displayed and ready for use in the room allocated to the assessment:

- CAR (current)
- CATS (current)
- AIP (current)
- AIC (current)
- AIP supplements (current)
- En-route charts (Aerad or Jeppesen)
- The logbook and licence of the candidate
- The letter of recommendation
- The training file pertaining to the upgrade training

### **Format of the assessment**

The duration of the presentation on the research subject matter shall be at least 45 minutes.

Except for the purpose of asking appropriate and reasonable questions, the Examiners should avoid to interfere with and interrupt the presentation.

The presentation must be considered as a lecture to students and therefore should included active involvement of the audience.

The use of aids shall include transparencies or computer presentation software and a white board.

The Examiners should structure the Oral examination in such a way that all aspects are dealt with in a logical sequence.

All Oral examination subjects listed in the evaluation sheet are compulsory items.

For the purpose of answering a question, the candidate may use any of the publications as listed above.

**Failure to achieve the required standard in any aspect will mean that the applicant is not yet competent and has failed this assessment.**

<b>Documentation &amp; Publication checklist</b>	<b>Acceptable</b>	<b>Rejected</b>	<b>Remarks</b>
Letter of recommendation			
Candidate's logbook			
Training file			
Current CAR & CATS			
Current AIP			
Current AIC			



<b>Section 2: Oral examination</b>										
<b>Aspects (all mandatory)</b>	<b>Not Yet Competent</b>				<b>Competent</b>					
Knowledge of the CAR, CATS, AIP, AIC and Supplements	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
Technical knowledge of the aircraft used for the practical test	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Flight planning and performance	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
All weather operations and procedures	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
Understanding of SID, STARS, APP and EN-ROUTE charts	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
Meteorology and interpretation of weather reports	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
Principles of flight	1	2	3	4	5	6	7	8		
Question:										
Question:										
Question:										
Question:										
<b>Result of the oral assessment</b>	<b>Score</b>	<b>Not yet competent</b>				<b>Competent</b>				
	%									

<b>SIGNATURE OF CANDIDATE</b>	<b>NAME IN BLOCK LETTERS</b>	<b>DATE</b>