



CHECKLIST OF REQUIREMENTS FOR THE INITIAL ISSUE OF A PRIVATE PILOT LICENCE (A)

Name of applicant		Licence Number					
1.	Licensing requirements			References	YES	NO	N/A
1.1	Minimum age	17 years		61.03.1(1)(a)			
1.2	Holder of the following	Medical certificate class 1 or 2		61.03.1(1)(b)			
		Restricted or general radiotelephony certificate		61.03.1(1)(c)			
		Valid student pilot licence (SPL) for correct category		61.03.1(1)(d)			
		ICAO Language Proficiency certificate (min. level 4)		TS 61.01.7(1)(2)			
1.3	SPL not required if one of the following licences was held in the previous 60 months	Pilot licence (A) issued by Contracting State		61.03.1(1)(d)			
		Recreational pilot licence		61.03.1(1)(d)			
1.4	Flight training	Successfully completed in an aeroplane with a maximum certificated mass in excess of 450 kg		61.03.1(2)			
		Conducted at an approved ATO		61.03.1(2)			
1.5	Theoretical knowledge examinations	Passed all 7 (seven) subjects within 18 months calculated from the date of the first pass		61.03.1(1)(f) and Part 61 exemption			
1.6	Skills test	Passed within 36 months from the date of completion of theoretical knowledge examinations		61.03.1(1)(g) and Part 61 exemption			
		Conducted in an aircraft with a maximum certificated mass in excess of 450 kg		61.03.4(4)			
		The navigation element of the skills test may be conducted as a separate flight within a maximum period of 14 days.		61.01.5 (6)(g) and TS61.03.4(2)			
1.7	Total hours	≥ 45 hours		61.03.1(2)			
1.8	Total dual hours	≥ 25 hours		61.03.1(2)(a)			
1.9	Total solo hours	≥ 15 hours		61.03.1(2)(b)			
1.10	Total solo cross-country hours	≥ 5 hours		61.03.1(2)(b)			
1.11	Total instrument instruction hours	≥ 5 hours		61.03.1(2)(a)			
1.12	FSTD hours	Maximum 5 hours towards the required total of 45 hours		61.03.1(2)(c)			
2.	Documentation to be submitted to the SACAA			Reference	YES	NO	N/A
2.1	Application form CA 61-01.0			61.03.2			
2.2	Skills test report form CA 61-03.4						
2.3	Summarised logbook						
2.4	Original documentation proving that the applicant has passed the theoretical knowledge examination						
2.5	Two recent passport-size photographs for applicants specified in 1.3						
2.6	Documentary evidence of compliance with 61.03.1(1)(d) as specified in 1.2 and 1.3						

3.	Credits		References	YES	NO	N/A
3.1	SAAF pilot	<ul style="list-style-type: none"> ▪ May request the Commissioner, in writing, for an exemption to be fully or partially credited for theoretical knowledge requirements ▪ Flight time shall be credited in full 	61.01.9(23)			
3.2	Holder of: <ul style="list-style-type: none"> ▪ PPL (H) ▪ NPL – WCM ▪ NPL – GYRO ▪ GPL 	<ul style="list-style-type: none"> ▪ Maximum 10 hours credit ▪ Remaining 35 hours must include: <ul style="list-style-type: none"> ↳ ≥ 20 hours dual instruction; and ↳ as stipulated in 1.9, 1.10, 1.11 and 1.12 	61.01.9(9)(b)			
3.3	Holder of NPL – CCM	<ul style="list-style-type: none"> ▪ Maximum 25 hours credit ▪ Remaining 20 hours must include: <ul style="list-style-type: none"> ↳ ≥ 10 hours dual instruction; ↳ ≥ 10 hour solo flight; and ↳ as stipulated in 1.10, 1.11 and 1.12 	61.01.9(9)(c)			
3.4	Holder of NPL – LSA	<ul style="list-style-type: none"> ▪ Maximum 30 hours credit ▪ Remaining 15 hours must include: <ul style="list-style-type: none"> ↳ ≥ 10 hours dual instruction; ↳ ≥ 5 hour solo flight; and ↳ as stipulated in 1.11 and 1.12 	61.01.9(9)(d)			
4.	Training and skills test requirements		References	Check		
4.1	Training conducted at an approved ATO		TS61.03.1(2)			
4.2	Training conducted in compliance with the SA-CATS-FCL 61		61.03.1(e)			
4.3	Triangular solo cross-country flight	<ul style="list-style-type: none"> ▪ not less than 150 nautical miles total distance ▪ one waypoint not less than 50 NM from departure aerodrome ▪ full-stop landings at 2 (two) different aerodromes 	61.03.1(2)(b)			
4.4	Skills test cross-country navigation flight	<ul style="list-style-type: none"> ▪ not less than 200 nautical miles total distance ▪ incl. take-offs and landings at two aerodromes away from base ▪ at least one take off from an aerodrome with ATC 	TS61.03.4(3)			
4.5	Practical test standards	Notes provided on form 61-03.4 perused prior to the skills test	Form CA 61-03.4			
5.	Documentation to be scrutinised by Examiner prior to skills test		Reference	Check		
5.1	Student pilot licence or as specified in 1.3		Form CA 61-03.4			
5.2	Up-to-date logbook					
5.3	Training file (portfolio) correctly completed and signed by student and instructors					
5.4	Letter of recommendation					
5.5	Navigation preparation					

NOTE		
SIGNATURE OF LICENSING OFFICER	NAME IN BLOCK LETTERS	DATE
Stamp	Amount paid	R
	Receipt number	