

**Form CA 47-11 – revised 12 April 2006**

Dear Aircraft Owner / Dealer or Agent

***GUIDELINES FOR ALL TRANSACTIONS: REGISTRATION OF AIRCRAFT ON THE SOUTH AFRICAN CIVIL AIRCRAFT REGISTER (SACAR) / PART 47 OF CIVIL AVIATION REGULATIONS, 1997 as amended (CAR's)***

Please note that the enclosed Form CAR47A deals with ALL transactions pertaining to the registration of aircraft for the Certificate of Registration, e.g. new registration on the SA Civil Aircraft Register, change of ownership, amendment of the certificate due to change of address or name change of companies or CC's, duplicate of certificate of registration, and deletion due to accident or export. However, you must please NOT return this form by e-mail, as only original signatures on this form as well as on the certification of the supporting documents, are acceptable.

**New Registration of aircraft on SACAR:** The new owner must complete and sign Pages 2 and 3 (as well as page 9 if applicable) of the said Form CAR47A, to ensure compliance with the requirements of Part 47 of the Civil Aviation Regulations, 1997, as amended (CAR's). The new owner should then submit the original application to the SACAA, accompanied by the applicable supporting documents set out on page 4 of Form CAR47A, as well as the prescribed fee as indicated in Part 187 of the CAR's.

**For a change of ownership:** The **NEW OWNER** applies for registration of the aircraft in his name by completion and signature of Pages 2 and 3 (and 9 if applicable) of the enclosed Form CAR47A. The **SELLER** (or present registered owner) of a South African registered aircraft should complete and sign Page 8 of Form CAR47A, with inclusion of the exact date of sale, full name and address of new owner, who will be the same person or organisation as reflected on Pages 2, 3 and 9 of the said Form CAR47A. The Seller should also ensure and certify that the documents and logbooks listed in Paragraph 6.3 on Page 8 are actually physically passed on to the new owner (NB! NOT TO US AT THE SACAA!). The Seller is requested to keep a photocopy of the whole Form CAR47A for his own records. The **NEW OWNER** should then submit the complete original application to the SACAA, accompanied by the applicable supporting documents set out on page 4 of Form CAR47A, as well as the prescribed fee as indicated in Part 187 of the CAR's, within 14 days after the sale of the aircraft.

**For deletion after an accident:** The present registered owner of the said aircraft must kindly complete and sign pages 2, 7 and 9 (if applicable) of Form CAR47A and forward it to the SACAA, accompanied by the aircraft data plate, the original Certificate of Registration and the original Certificate of Airworthiness or the Authority to Fly (NTCA).

**For export,** the registered owner has to complete and sign pages 2, 7 and 9 (if applicable). Please also note the supporting documents set out on Page 7 should accompany your application for deletion, as well as your payment/cheque, made out to the SACAA, as indicated in Part 187 of the CAR's. (Please note that the original Certificate of Registration and the original Certificate of Airworthiness or the Authority to Fly for non-type-certificated aircraft) must also be submitted. ***This application must be submitted to the SACAA once the aircraft has finished all its flying on South African registration letters.***

**For amendment of Certificate of Registration:** The present registered owner of the said aircraft has to complete and sign pages 2,5 and 9 (if applicable)of Form CAR47A accompanied by the supporting documents as set out on page 4 and 5 of the Form CAR47A together with the amendment fee as indicated in part 187 of the CAR's. The registered owner of the said aircraft should submit the original Form CAR47A within 14 days from the date of the amendment.

**For the issue of a duplicate Certificate of Registration:** The present registered owner must complete pages 2, 6 and 9 (if applicable), and submit the original Form CAR47A to the SACAA accompanied by the duplicate fee as indicated in Part 187 of the CAR's.

Remember to maximize the form to A4-size before printing.

Please feel free to call the Aircraft Registration Office at Telephone: 011-545-1000, if you require more information.

Yours faithfully

for: **COMMISSIONER FOR CIVIL AVIATION**