

**ATTACHMENT H to CHECKLIST for ATO ANNUAL INSPECTION:
 CHECKLIST FOR STATION FACILITY INSPECTION (PART 141)**

FILE REFERENCE		DATE OF INSPECTION	
OPERATOR		STATION LOCATION	
AERODROME OPERATOR		STATION MANAGER	
AIRCRAFT TYPE USED AT THIS STATION			
PART A - PERSONNEL			
	Satisfactory	Unsatisfactory - Action to be taken	
1. Facility Staffing			
2. Training			
3. Personnel Proficiency			
4. Records			
5. Currency/Adequacy of manuals			
6. Preparation of load manifests			
7. Facility organisation effectiveness			
8. Emergency Telephone listing			
9. System for disseminating information to personnel			
10. Emergency plans			
11. Dangerous goods monitoring and training			
PART B - DISPATCH/FLIGHT RELEASE			
1. Dispatch/flight release procedures			
2. Determination of runway conditions			
3. NOTAMS/AIC/AIP			
4. Flight planning			
5. Mass/Balance			
6. Equipment/Space adequate			
7. Communications			
8. Emergency procedures			
9. Aerodrome inspection procedure			
10. Standby power: communications			
11. Flight Following procedures			
12. Procedures for suspending/restricting operations			
13. Duty time limitations			
14. Dispatch area responsibility			
15. Dispatcher recurrent training			
16. Member aerodrome committee			
17. Weather reporting facility			

PART C - APRON		
	Satisfactory	Unsatisfactory - Action to be taken
1. Passenger ramp gate		
2. Aircraft loading area		
3. Fuelling		
4. Fire protection: engine start		
5. Control of ramp vehicles		
6. Severe Weather plan		
7. Cargo loading / Dangerous goods handling		
8. FOD protection		
9. Passenger handling (PAU, UM etc)		
PART D - AERODROME		
1. Taxiway/runway lighting/markings		
2. Night/low vis operations lighting		
3. Approach lighting		
4. Navigation facilities		
5. Obstruction lighting/markings		
6. Fire fighting equipment		
7. Medical service		
8. Aerodrome traffic advisory		
9. Stopway		
10. Clearway		
11. Runway performance requirements		
12. Aircraft security		
Remarks:		
SIGNATURE OF FLIGHT OPERATIONS INSPECTOR: PART 141	NAME IN BLOCK LETTERS	DATE