

SOUTH AFRICAN



CIVIL AVIATION
AUTHORITY

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REPUBLIC OF SOUTH AFRICA

CIVIL AVIATION AUTHORITY

AERONAUTICAL INFORMATION CIRCULAR

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AIC
30-19
09-06-04

PERSONNEL LICENSING

GENERAL

CABIN CREW DESIGNATED EXAMINERS (DE) 2009

☞ Indicates changes.

☞ This AIC replaces AIC 30-19 dated 05-02-18 in total.

1. LICENCE ENDORSEMENT SYSTEM FOR DESIGNATED EXAMINER

The CAA is withdrawing the Card System established by AIC 30.19 dated 05-02-18 and introducing a new licence endorsement method.

- a) The Card System will no longer be used for new designations as from 01 January 2009.
- b) Aircraft Ratings for training purposes will be included on the crew member's licence.
- c) This will be reflected under the heading "TRAINING RATINGS".
- d) On initial application for DE status, the approved applicant will receive a Certificate of Designation, and thereafter, upon successful renewal of DE status, a letter will be issued to confirm this status.
- e) This system will be implemented by 1 May 2009.

2. PERIOD OF VALIDITY OF APPROVAL

- a) DE's are designated for a 12 month period.
- b) Applications for renewal of DE status must reach the CAA no later than two calendar months before the expiry date of the designation.
- c) The Commissioner may at any time suspend or cancel the approval given to a DE should it be necessary and in the interest of public safety, in terms of Regulation 64.01.10 of the Civil Aviation Regulations, 1997.
- d) Any person falsely representing themselves as Designated Examiners may be charged with committing a serious offence in terms of the Civil Aviation Offences Act (no 10 of 1972), resulting in appropriate action being taken.

3. SUBMISSION OF REPORTS

- a) Quarterly reports: all Designated Examiners must submit a report at the end of every quarter commencing 1 January for all tests conducted. These reports must be submitted regardless of the results or even if no testing was done.
- b) These reports must be submitted by no later than the 10th of the first month following the end of the previous quarter.
- c) Quarterly report forms can be obtained from the SA Civil Aviation Authority website or the Licensing Department of the said Authority.

d) *It is also a further requirement that the approved Designated Examiner will have a stamp made that reflects the following information.*

i *Name of the Designated Examiner, i.e., J A Fox;*

ii *Licence number XXXXXX*

4. RESPONSIBILITY

a) *It is the responsibility of the Designated Examiner to ensure that each candidate has passed the relevant theoretical examination with an approved Aviation Training Organisation before commencing the relevant test.*

5. MONITORING OF THE SYSTEM

a) *SACAA inspectorate will monitor tests conducted by Designated Examiners on a regular basis. This is to ensure that a standard relevant to the licence required is maintained.*

b) *SACAA personnel will also be available to assist Designated Examiners if so required.*

c) *The Commissioner may at any time require a Designated Examiner to subject him/herself for a test, should it become evident that such DE is not maintaining the required standard of testing.*

No further reminders of renewal requirements will be issued by the SACAA whilst AIC 30.19 remains in force.



COMMISSIONER FOR CIVIL AVIATION