

**Physical Address:**

Ikhaya Lokundiza
Treur Close
Waterfall Park
Bekker Street
Midrand

Postal Address:

Private Bag X 73
Halfway House
1685

Telephone Number:

+27 11 545 1000

Fax Number:

+27 11 545 1465

E-mail Address:

mail@caa.co.za

Website Address:

www.caa.co.za

Southern Region Office:

PO Box 174
Cape Town
International Airport

Tel. Number:

+27 21 934 4744

Fax Number:

+27 21 934 1326

Enquiries: Ms Nomcebo Thabede

Tel: 011 545 1243

Fax: 011 545 1457

Email: thabeden@caa.co.za

Date: 03 August 2018

Dear Sir/Madam

RE: INVITATION TO WORKSHOP ON IMPLEMENTATION OF THE EMPIC MEDICAL MODULE

The Aviation Medicine Department (AvMed) of the South African Civil Aviation Authority (SACAA), on behalf of the Director of Civil Aviation (DCA) hereby invites you to an information-sharing workshop on the implementation of the Electronic Business System Solution (EMPIC) IT Medical System on the 31st of August 2018.

The EMPIC System forms part of the SACAA Electronic Business Enterprise, recently purchased by the SACAA. The integrated software comprises different modules for the processing of medical certification (pilots, air traffic controllers and cabin crew), aircraft certification, aerodromes, licensing, air traffic navigation and others. The SACAA would like to update you on the developments relating to the implementation of the EMPIC Medical Module, which went live on the 9th of September 2016. Designated aviation medical examiners were given until the 30th of September 2017. To date regional workshops for designated aviation medical examiners have taken place.

The SACAA also consulted with other CAA authorities internationally who have implemented Medical IT systems (FAA, Australian CAA, Transport Canada and Singapore) for lessons learned, to accommodate possible hurdles in anticipation of the implementation of the electronic system. Based on the lessons learned, the SACAA decided to implement the system by means of a phased approach, with a limited number of Designated Aviation Medical Examiners.

The aim of this system roll-out is to decrease the current labour-intensive verification processes and immediately identify applicants not meeting the requirements; reduce turnaround times; reduce the number of staff required to conduct medical verification and ensure immediate electronic submission. The implementation of the SACAA EBS solution will result in designated aviation medical examiners submitting documentation electronically directly to the SACAA. The SACAA recognises your organization as a strategic partner in the successful implementation of this system, and would like to request your members to assist DAMEs in the following:

- Implementation of the EMPIC generated medical certificate (our office will be issuing special paper on a regular basis for the DAMEs to utilise);
- An Aviation Personnel Web-Based Platform, which will allow applicants to complete their personal information from a remote site (home, other places) outside the DAMEs' practices.

In order to ensure efficiency in the implementation of the above-mentioned business requirements, the SACAA would like to invite you to the training workshop. The workshop will be held on the **31st of August 2018, from 09H00 - 15H00, the venue will be announced in due course.** The venue will be announced. Your participation at this workshop and input on how the SACAA could continuously improve the implementation of this system, and how your members would be affected, would be greatly appreciated.

Should you have any queries, kindly contact our office.

Yours faithfully



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Dr Lesego Bogatsu
SM: Aviation Medical Department