



Section/division
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Accident and Incident Investigation Division
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Form Number: CA 12-37
Fax Number: 0115451453

Website: www.caa.co.za

CONFIDENTIAL AVIATION HAZARD REPORTING (CAHRS) FORM

Submitter's Details	
<i>Please fill in all blanks. This section will be destroyed, no record will be kept.</i>	
Full Name	
Telephone Number	
Email Address	
Postal Address	
Date of Submission	
<p>In terms of Civil Aviation Regulation (CAR) 2011: regulation 12.02.5(2) Any person who notifies the designated body or institution referred to in regulation 12.01.2 of an accident or incident, shall not be absolved from the duty to notify the Executive responsible for aircraft accident and incident investigation of such accident or incident in terms of regulation 12.02.1, 12.02.2 or 12.02.3, as the case may be;</p> <p>12.03.1 This report was compiled in the interest of the promotion of aviation safety and the reduction of the risk of aviation accidents or incidents and not to establish legal liability.</p> <p>All identities contained in this report will be removed to assure complete reporter confidentiality</p>	

To be completed by all						
Select the appropriate box and complete sections affiliated to that selection						
This report refers to	Flight Operations	Cabin	Air Traffic	Ground Hazards	Engineering	Other
	<i>Fill in Section A & D</i>	<i>Fill in Section A & D</i>	<i>Fill in Section B & D</i>	<i>Fill in Section C & D</i>	<i>Fill in Section C & D</i>	<i>Fill in section D</i>
The Event - Specify Hazard Type:						
Location :						
Date of Occurrence		Vehicle Registration		Local Time		

Section A: For FLIGHT DECK and CABIN CREW related Hazard Reports										
Crew Position					Crew Duty					
Light / Visibility		Day		Night		Dawn		Dusk		
Type of Operation		Schedule		Charter		Corporate		Other specify		
Type of Aircraft (Make/Model)										
Flight Phase	Taxi	Takeoff	Climb	Cruise	Descent	Approach	Landing			
Missed Approach (GA)		Other Specify								
Weather (if applicable)	VMC		IMC		Ice		Snow		Mixed	Turbulence
	Marginal		Storm		Rain		Wind shear		Fog	Other Specify

Section B: For AIR TRAFFIC related Hazard Reports											
Type of Aircraft (Make/Model)											
Flight Phase	Taxi	Takeoff	Climb	Cruise	Descent	Approach	Landing	Other specify			
Missed Approach (GA)						Other specify					
Position of Aircraft			Altitude				feet	AMSL	AGL		
			Distance and radial from airport								
Type of Flight		VFR	IFR	SVFR	Other specify						
				None							
Flight Plan											
Cloud/Visibility			Ceiling	feet	Visibility	meters	RVR	meters			
Name of ATC Facility											
ATC Service being provided											
Type(s) of Airspace						<i>(Class A,B,C,D,E,F,G/Special Use Airspace)</i>					
Control Status		Visual Approach		Radar Control		Radar Vectors		On SID/STAR			
		Nil Communications		Unknown		None		Other specify			
Ground Facility		Communications		Navigation		Surveillance					

Section C: For ENGINEERING and GROUND RELATED Hazard Reports										
Aircraft/ Engine Type										
System/Component										
Activity (Maintenance/Turn Around/Refueling etc. AroundRefueling etc)										
Weather (if applicable)	Rain	Windy	Wet	Thunderstorm						
	Snow	Icing	Fog	Hail						
Light / Visibility	Day	Night	Poor	Satisfactory						
	Good									
Area of Occurrence	Hangar	Run-Up Bay	Ramp	Gate						
	Parking	Other specify								

Section D: COMPLETED BY ALL – Give a detailed account of the event
Keeping in mind the topics shown below, discuss those that you feel are relevant and anything else you think is important. Include what you believe caused the problem and what can be done to prevent recurrence, or correct the situation (use extra pages if needed).
What Happened?
Why did it Happen? (Optional)

Was it fixed? (Optional)

Please provide us with physical evidence such as photographs, chart or diagrams
Any Recommendations? (Optional)

FOR OFFICE USE ONLY:			
REFERENCE NO.:		Date Report Received:	
SUBMITTING YOUR REPORT <u><i>FAX or EMAIL your report</i></u> This is an email-locked and secure fax based system Fax us on: 011-545-1453 or Email: cahrs@caa.co.za <u><i>You can also POST your report</i></u> Please fold pages, enclose in a sealed, stamped envelope and mail to: Confidential Aviation Hazard Reporting System Private Bag x73 Halfway House 1685 FEEDBACK ON REPORTS AND CORRECTIVE ACTIONS TAKEN CAN BE VIEWED ON THE CAA WEBSITE: www.caa.co.za			